

NOTICE FOR NEC INTERNSHIP POLICY

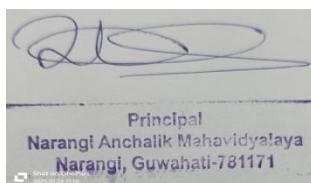
This is for information to all the 4th semester students that interested students of 4th semester may apply for internship in 2025 in North Eastern Council, Shillong with the following objectives and conditions:

1. **Purpose:** To allow short term exposure of selected candidates with the different Verticals/Units/ Divisions at the NEC.
2. **Objective:** To provide students with practical exposure, help them to gain insights into the social, economic, cultural and environmental dynamics of the North-Eastern Region.
3. **Eligibility:** Undergraduate students, having completed/appeared in the term end exam of 2nd year/4th semester of the Bachelor degree course should secure not less than 55% marks in their 12th standard. 50% of seats will be reserved for students of North-East region. 50% of seats will be reserved for women.
4. **Duration:** Two months. One month mandatory to be in person in North Eastern Council.
5. **Logistics & Support:** The interns must have their own laptops. NEC will provide internet facility. For field visits TA/DA will be provided.
6. **Application Process:** He/ She can apply six months in advance but not later than one month before the month in which internship is desired. A candidate can apply only once in a financial year. Selected candidates have to produce marksheet and NOC from the institution at the time of joining.
7. **Selection Criteria:** Academic merit (40%). Relevance of the applicants' field of study to the work in NEC (20%). Demonstrated interest in the socio-economic development of the region (20%). Computer literacy (20%). All the applications received online will be made available to the concerned Heads of the Verticals/ Units/ Divisions/ Consultants in the NEC for scrutiny and selection of eligible candidates. The Heads of the Verticals/Units/Divisions can take maximum three interns for Internship at a time. With the permission of Secretary, NEC, this number may be relaxed. Maximum number of interns will be 36. Four/ five Internship periods may be offered each year. Selected candidates will have to submit soft copy of NOC from the Principal of the college. It has to be indicated in the NOC that the student hasn't joined any other course requiring his/her attendance during the period of internship. The concerned Unit/ Division will upload the selected list of candidates in the NEC website. Interns will have to submit a brief report about their learning experience. Seminars/ Presentations can be conducted by the concerned Heads of Verticals/ Units /Division.
8. **Internship Structure:** Interns will be assigned specific departments / project teams within NEC based on their area of interest. Each intern will have a mentor who will guide and support the students. Interns will work on assigned projects, participate in meetings and training sessions.

9. **Code of Conduct:** Interns should maintain confidentiality regarding semester information during the period of internship. They may not share information without approval of NEC.
10. **Evaluation and Feedback:** At the end of internship, the interns will submit a report about __Detailing their Activities, learning, recommendations. Feedback will be collected both from interns and mentors.
11. **Certification:** Interns will be awarded a Certificate by NEC after a successful completion of the Internship program. It will contain____ Duration of the internship and projects undertaken by the Intern.
12. **Attendance:** 75% attendance minimum is required. The Interns have to mark 'In' and 'Out' Time on daily basis.
13. **Supervision and Data Access Responsibility:** The data accessed by the Intern should not be used for any other purpose other than for which official permission has been granted by the sector head. An undertaking may be obtained from the intern.
14. **Domains/ Areas available for Internship**
- a) Agriculture and Allied Sector.
 - b) Industries and Tourism Sector.
 - c) Irrigation and Flood Control Sector.
 - d) Human Resource Development and Education Sector.
 - e) Science and Technology Sector.
 - f) Transport and Communication Sector.
 - g) Health Sector.
 - h) Information and Public Relations Sector including Library.
 - i) Evaluation and Monitoring Sector.
 - j) Finance Sector.
 - k) Administration Sector.
 - l) Power Sector.

NEC INTERNSHIP POLICY 2025: Interested students of FYUGP 4th semester may apply for Internship in the North Eastern Council Shillong.

website: <https://necouncil.gov.in>



Principal
Narangi Anchalik Mahavidyalaya
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Pincode-781171

A handwritten signature in blue ink that reads "R Patangia".

Dr. Rosie Patangia
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